

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

June 22, 2020

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, June 22, 2020, at 5:30 p.m.

MODIFIED BROWN ACT PROCEDURES IN LIGHT OF COVID-19:

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public will participate in this meeting by teleconference. There will not be office space available for the public to participate in-person. The call-in information for the Board of Directors and the public is as follows:

Weblink: <https://us02web.zoom.us/j/83336236146?pwd=c2V3dEFRNhqdTQ5dWZ0cXV4MnFwQT09>

or,

Dial in: US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Meeting ID: 833 3623 6146

Password: 303904

Any member of the public on the telephone may speak during Public Comment or may email public comments to cwade@bvwd.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Leimone Waite
Vice-President	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Bob Nash
Director	-	Jim Smith

Board Members Absent:

None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade
Attorney	-	John Kenny

1. Pledge of Allegiance

2. Public Comment

None

3. Consent Calendar:

3-1 Approval of Minutes of May 26, 2020, Regular Meeting

3-2 Financial Reports for Month May 2020

RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.

M/S: [Smith/Schabarum] The Board approved and accepted the consent calendar items as presented.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

Old Business:

4. Re-Nomination of Special District Representatives for the Shasta Local Agency Formation Commission (LAFCO) Mailed Ballot Election

General Manager, David Coxey explained the process for nomination and Director Schabarum stated that he would like to withdraw his candidacy. Further discussion ensued and Director Smith expressed his interest.

M/S: [Nash/Bambino] The Board nominated Direct Jim Smith and directed the Secretary to submit required nomination forms.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

New Business:

5. Adopt Budget for Fiscal Year 2020-2021

General Manager, David Coxey and Office Manager, Connie Wade presented, for adoption, the proposed Budget for Fiscal Year 2020-2021. Director Nash reviewed his comments provided earlier to staff.

M/S: [Bambino/Nash] The Board authorized adoption of the Fiscal Year 2020-2021 Budget as presented.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

6. Adopt Resolution 20-06 Setting the Special Assessment Rate for 2020-2021

David reviewed the process for collecting our special assessment.

M/S: [Smith /Schabarum] The Board authorized adoption of Resolution 20-06 setting the special assessment for 2020-2021 in amount of 0.037 per 100.00 of land value.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

7. Authorize Negotiation for Multi-Year Transfer of Water Agreement with Clear Creek Community Services District

Director Waite cited a conflict, recused herself from this item and related item 8b and left the building.

David reviewed a letter from Clear Creek Community Services District's General Manager expressing a willingness to negotiate a long-term, shortage year, supplemental supply of water for the planned Tierra Robles development. David explained that CCCSD has an identical CVP Water Service Contract with identical shortage provisions and briefly reviewed the process and approvals required for such a transfer.

Project proponent Mr. Robert Geringer and Mr. Steve Nelson participated via dial in teleconference. Mr. Geringer spoke on clarification of the County's position and opinion and further outlined the need for this item. Mr. Geringer further explained that staff costs would be reimbursed to the District as they have an executed Reimbursement Agreement with the District.

Discussion ensued regarding the feasibility of such an arrangement and concluded that a feasibility review should be completed prior to negotiations.

M/S: [Smith/Nash] The Board authorized staff to verify feasibility and then, if viable, to negotiate a proposed long-term water transfer agreement with the Clear Creek Community Services District for Board consideration.

AYE: Bambino, Nash, Schabarum, Smith; **NAY:** None; **ABSTAIN:** None

8. Will Serve Requests

a. The Reserves – 49 Single Family Residences

District Engineer, Wayne Ohlin explained this development is within the City of Redding and the water supply shortage agreement with the City of Redding would be utilized to meet the requirements of the Districts Will Serve Policy.

M/S: [Schabarum/Smith] Authorize approval of will service for the Reserves Development as presented.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

b. Tierra Robles – 166 Single Family Residences (6:58)

This item was heard before item 8a for continuity. Director Waite recused herself from this item and left the building.

District Engineer, Wayne Ohlin explained that the first Will Serve Letter for this project expired in 2018 and that there is no water supply augmentation agreement in place for this project as required by the Districts Will Serve Policy at this time. Connie Wade, Office Manager asked whether the subdivision could proceed allowing the creation of 166 lots without a supply augmentation agreement. She further explained that it would not be possible to administer 166 separate water transfer agreements. Further discussion ensued. Wayne Ohlin clarified the current Will Serve Policy that added requirements for shortage year supply augmentation was adopted on February 25, 2019.

M/S: [Nash/Bambino] Table the item until a viable supply augmentation agreement is secured.

AYE: Bambino, Nash, Schabarum and Smith; **NAY:** None; **ABSTAIN:** None

9. Declare Items Surplus and Authorize Sale or Disposal

General Manager, David Coxey summarized the items that are no longer utilized by the District and presented photos of several of the items.

M/S: [Schabarum/Smith] Declare the items listed as surplus and authorized staff to sell or otherwise dispose of such items.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

Reports & Communications

10. Engineer's Report

a. Water Production and Deliveries Update

District Engineer, Wayne Ohlin updated the Board briefly on the production and delivery of water. Discussed the previous water transfer, and that we are still well below the 2013 usage almost half as much, but more than the last couple of years.

b. Project Updates

District Engineer, Wayne Ohlin informed the Board that there were two metered services for the month of May and discussed the status of Seven Bridges. Wayne stated we are still working on finishing up the SCADA system and repairs are ongoing to the low flow side of the venturi flow meter at the Wintu Pumping Plant. Drought Contingency Planning grant draft chapters were sent out for review.

11. Manager's Report

General Manager, David Coxe reported that heat, high demands and flow rates have arrived. The highest annual demands of the year may occur this week. Water Treatment Superintendent and T-5 Operator, Tom Zaharris has reached his 25-year anniversary with the District. The Bureau of Reclamation has informed the District of an upcoming contract compliance audit. Staff is reviewing and updating its procedures related to public safety power shutoffs (PSPS). David reported he recently participated on a PG&E PSPS webinar specific to Shasta County and followed up with key representatives to provide a tour of the Wintu Pumping Plant with a discussion on impacts and vulnerabilities to the District and region as a result of PSPS. Participants included Lt. Anthony Bertain and Rob Sandbloom of the Shasta County Sheriff's Office and Office of Emergency Services, Jeff Lee and Mike Weaver from PG&E. The State Board is proposing the imposition of water loss regulations. The District has submitted a comment letter on the proposed standards and economic model, which is included in the Board packet. ACWA will be holding a virtual conference at the end of July and Directors are encouraged to register and attend virtually. The kickoff of the annual financial audit is scheduled to start in August.

12. Board Member Comments and Reports

CLOSED SESSION ANNOUNCEMENT

The Board will adjourn to a Closed Session at 7:50 pm to discuss the following item(s):

13. CONVENE IN CLOSED SESSION pursuant Government Code 54957 (GC§54957) Public Employee Performance Evaluation. Title: General Manager

14. Report of any Closed Session Actions, Meeting Adjourned at 8:10 pm

The Board Chair announced that no action was taken while in closed session and the meeting was adjourned.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Board Meeting of June 22, 2020, for approval by the Board of Directors.

David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of July 27, 2020.

Ayes: Bambino, Nash, Schabarum, Smith, and Waite
Noes: 0
Absent: 0
Abstain: 0

David J. Coxey, Secretary to the Board of Directors

Date: July 28, 2020