

**SHASTA COMMUNITY SERVICES DISTRICT  
POST OFFICE BOX 2520  
SHASTA, CALIFORNIA 96087  
530-241-6264**

December 16, 2019

**SENT VIA EMAIL ONLY**

state.clearinghouse@opr.ca.gov

Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

To Whom It May Concern:

This letter is meant to serve as a request for review of the attached Notice of Exemption filed in Shasta County for the Shasta CSD Office Building Project for the Shasta Community Services District. Please provide a copy of the filed NOE when available.

Sincerely,

Chris Koeper  
General Manager

Enclosure

## NOTICE OF EXEMPTION

**To:** Office of Planning and Research  
PO Box 3044, Room 113  
Sacramento, CA 95812-3044  
Fax (916) 323-3018

**From:** Shasta Community Services District  
15611 Rock Creek Road  
Shasta, CA 96087

**Project Title:** Shasta CSD Office Building Project

**Project Location - Specific:** The project is located at 11570 School Street in the community of Keswick in Shasta County. Refer to Figure 1. The project is within parcel APN 065-140-034 (40°37'30.00" N, 122°27'45.60"W).

**Project Location - City:** N/A

**Project Location - County:** Shasta

**Description of Nature, Purpose, and Beneficiaries of Project:** The Shasta CSD Office Building Project will consist of constructing an office/community building and a maintenance building. This project addresses Shasta Community Services District's immediate need for an office to conduct daily business, hold board meetings, and perform maintenance after loss of their existing building in the July 2018 Carr Fire. This project also replaces the community of Keswick's Community Building. The Project will construct two buildings; the first building will house the community room and office; the second building will be used as a maintenance building.

**Name of Public Agency Approving Project:** Shasta Community Services District

**Name of Person or Agency Carrying Out Project:** Shasta Community Services District

**Exempt Status:** (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number:
- Statutory Exemptions. State code number: Section 15268 Ministerial Projects (b)(1)

**Reason why project is exempt:**

The County requires a Building Permit for the proposed project. Issuance of a Building Permit is a ministerial action and is statutorily exempt from the California Environmental Quality Act (CEQA) per Article 18, Section 15268(b)(1).

**Lead Agency Contact Person:** Chris Koeper, General Manager

**Telephone number:** 530-241-6264

Signature: Chris Koeper  
Chris Koeper, General Manager  
Shasta Community Services District

Date: 12-16-19

STATE CLEARINGHOUSE  
 DECEMBER 16 2019  
 Governor's Office of Planning & Research