

## Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613  
 For Hand Delivery/Street Address: 1400 Tenth Street, Sacramento, CA 95814

<b>SCH #</b>
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**Project Title:** \_\_\_\_\_  
 Lead Agency: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

**Project Location:** County: \_\_\_\_\_ City/Nearest Community: \_\_\_\_\_  
 Cross Streets: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Longitude/Latitude (degrees, minutes and seconds): \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_" N / \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_" W Total Acres: \_\_\_\_\_  
 Assessor's Parcel No.: \_\_\_\_\_ Section: \_\_\_\_\_ Twp.: \_\_\_\_\_ Range: \_\_\_\_\_ Base: \_\_\_\_\_  
 Within 2 Miles: State Hwy #: \_\_\_\_\_ Waterways: \_\_\_\_\_  
 Airports: \_\_\_\_\_ Railways: \_\_\_\_\_ Schools: \_\_\_\_\_

**Document Type:**

CEQA: <input type="checkbox"/> NOP	<input type="checkbox"/> Draft EIR	NEPA: <input type="checkbox"/> NOI	Other: <input type="checkbox"/> Joint Document
<input type="checkbox"/> Early Cons	<input type="checkbox"/> Supplement/Subsequent EIR	<input type="checkbox"/> EA	<input type="checkbox"/> Final Document
<input type="checkbox"/> Neg Dec	(Prior SCH No.) _____	<input type="checkbox"/> Draft EIS	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Mit Neg Dec	Other: _____	<input type="checkbox"/> FONSI	_____

**Local Action Type:**

<input type="checkbox"/> General Plan Update	<input type="checkbox"/> Specific Plan	<input type="checkbox"/> Rezone	<input type="checkbox"/> Annexation
<input type="checkbox"/> General Plan Amendment	<input type="checkbox"/> Master Plan	<input type="checkbox"/> Prezone	<input type="checkbox"/> Redevelopment
<input type="checkbox"/> General Plan Element	<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Use Permit	<input type="checkbox"/> Coastal Permit
<input type="checkbox"/> Community Plan	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Land Division (Subdivision, etc.)	<input type="checkbox"/> Other: _____

**Development Type:**

<input type="checkbox"/> Residential: Units _____ Acres _____	<input type="checkbox"/> Transportation: Type _____
<input type="checkbox"/> Office: Sq.ft. _____ Acres _____ Employees _____	<input type="checkbox"/> Mining: Mineral _____
<input type="checkbox"/> Commercial: Sq.ft. _____ Acres _____ Employees _____	<input type="checkbox"/> Power: Type _____ MW _____
<input type="checkbox"/> Industrial: Sq.ft. _____ Acres _____ Employees _____	<input type="checkbox"/> Waste Treatment: Type _____ MGD _____
<input type="checkbox"/> Educational: _____	<input type="checkbox"/> Hazardous Waste: Type _____
<input type="checkbox"/> Recreational: _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Water Facilities: Type _____ MGD _____	

**Project Issues Discussed in Document:**

<input type="checkbox"/> Aesthetic/Visual	<input type="checkbox"/> Fiscal	<input type="checkbox"/> Recreation/Parks	<input type="checkbox"/> Vegetation
<input type="checkbox"/> Agricultural Land	<input type="checkbox"/> Flood Plain/Flooding	<input type="checkbox"/> Schools/Universities	<input type="checkbox"/> Water Quality
<input type="checkbox"/> Air Quality	<input type="checkbox"/> Forest Land/Fire Hazard	<input type="checkbox"/> Septic Systems	<input type="checkbox"/> Water Supply/Groundwater
<input type="checkbox"/> Archeological/Historical	<input type="checkbox"/> Geologic/Seismic	<input type="checkbox"/> Sewer Capacity	<input type="checkbox"/> Wetland/Riparian
<input type="checkbox"/> Biological Resources	<input type="checkbox"/> Minerals	<input type="checkbox"/> Soil Erosion/Compaction/Grading	<input type="checkbox"/> Growth Inducement
<input type="checkbox"/> Coastal Zone	<input type="checkbox"/> Noise	<input type="checkbox"/> Solid Waste	<input type="checkbox"/> Land Use
<input type="checkbox"/> Drainage/Absorption	<input type="checkbox"/> Population/Housing Balance	<input type="checkbox"/> Toxic/Hazardous	<input type="checkbox"/> Cumulative Effects
<input type="checkbox"/> Economic/Jobs	<input type="checkbox"/> Public Services/Facilities	<input type="checkbox"/> Traffic/Circulation	<input type="checkbox"/> Other: _____

**Present Land Use/Zoning/General Plan Designation:**

**Project Description:** (please use a separate page if necessary)

Note: The State Clearinghouse will assign identification numbers for all new projects. If a SCH number already exists for a project (e.g. Notice of Preparation or previous draft document) please fill in.

## Reviewing Agencies Checklist

Lead Agencies may recommend State Clearinghouse distribution by marking agencies below with an "X".  
If you have already sent your document to the agency please denote that with an "S".

<input type="checkbox"/> Air Resources Board	<input type="checkbox"/> Office of Historic Preservation
<input type="checkbox"/> Boating & Waterways, Department of	<input type="checkbox"/> Office of Public School Construction
<input type="checkbox"/> California Emergency Management Agency	<input type="checkbox"/> Parks & Recreation, Department of
<input type="checkbox"/> California Highway Patrol	<input type="checkbox"/> Pesticide Regulation, Department of
<input type="checkbox"/> Caltrans District # _____	<input type="checkbox"/> Public Utilities Commission
<input type="checkbox"/> Caltrans Division of Aeronautics	<input type="checkbox"/> Regional WQCB # _____
<input type="checkbox"/> Caltrans Planning	<input type="checkbox"/> Resources Agency
<input type="checkbox"/> Central Valley Flood Protection Board	<input type="checkbox"/> Resources Recycling and Recovery, Department of
<input type="checkbox"/> Coachella Valley Mtns. Conservancy	<input type="checkbox"/> S.F. Bay Conservation & Development Comm.
<input type="checkbox"/> Coastal Commission	<input type="checkbox"/> San Gabriel & Lower L.A. Rivers & Mtns. Conservancy
<input type="checkbox"/> Colorado River Board	<input type="checkbox"/> San Joaquin River Conservancy
<input type="checkbox"/> Conservation, Department of	<input type="checkbox"/> Santa Monica Mtns. Conservancy
<input type="checkbox"/> Corrections, Department of	<input type="checkbox"/> State Lands Commission
<input type="checkbox"/> Delta Protection Commission	<input type="checkbox"/> SWRCB: Clean Water Grants
<input type="checkbox"/> Education, Department of	<input type="checkbox"/> SWRCB: Water Quality
<input type="checkbox"/> Energy Commission	<input type="checkbox"/> SWRCB: Water Rights
<input type="checkbox"/> Fish & Game Region # _____	<input type="checkbox"/> Tahoe Regional Planning Agency
<input type="checkbox"/> Food & Agriculture, Department of	<input type="checkbox"/> Toxic Substances Control, Department of
<input type="checkbox"/> Forestry and Fire Protection, Department of	<input type="checkbox"/> Water Resources, Department of
<input type="checkbox"/> General Services, Department of	
<input type="checkbox"/> Health Services, Department of	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Housing & Community Development	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Native American Heritage Commission	

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### Local Public Review Period (to be filled in by lead agency)

Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_

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### Lead Agency (Complete if applicable):

Consulting Firm: _____	Applicant: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Contact: _____	Phone: _____
Phone: _____	

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Signature of Lead Agency Representative: Joanna Wilk Date: \_\_\_\_\_

Authority cited: Section 21083, Public Resources Code. Reference: Section 21161, Public Resources Code.

## **Attachment A**

### **Notice of Intent – Adopt a Mitigated Negative Declaration Single Family Residence at 3343 Alpine Road**

#### Project Description

The project is a Building Site Approval and Grading Approval application to construct a 6,882 square foot, two-story single-family residence located at 3343 Alpine Road (APN: 142-15-008 ). The subject property is 4.2 acres in size and is characterized as a long strip of land running north to south along Los Trancos Creek, which borders the western side of the parcel. To the east of the parcel is property owned by Stanford University, used as a nursery. To the north, west, and south of the parcel is Ladera Oaks Swim & Tennis Club, a baseball field, and vacant area with a trail, which are all within the Town of Portola Valley.

An existing driveway, constructed within a 30-foot wide right-of-way easement, connects the property to the nearest publicly maintained road, (Alpine Road - maintained by the Town of Portola Valley) through the neighboring property to the west. An existing 74-foot-long permitted bridge runs across Los Trancos Creek, connecting the 30-foot wide right-of-way to the proposed building site. No alterations to the existing bridge and driveway are proposed.

The proposed residence is located on the eastern side of Los Trancos Creek, and is a minimum of 20-feet from Los Trancos Creek top-of-bank, pursuant to the Santa Clara Valley Water Collaborative bank stability setback for structures built near streams. The proposed residence meets the County of Santa Clara Zoning Ordinance - Hillside Development Standards, Chapter 2.20.030 by being located a minimum of 30-feet away from all property lines.

In addition to the single-family residence, the proposed project includes a firetruck turn around constructed with aggregate base rock, and a 112-foot-long pier-stich wall located to the north of the residence. The pier-stich wall is a minimum of 14.4-feet from the Los Trancos Creek top-of-bank and is situated 2-feet below grade. The pier-stich wall location and design are recommended by the Geotechnical Engineer to protect the proposed residence from possible future alluvial slump on that particular portion of Los Trancos Creek. Pursuant to a technical memorandum prepared by fluvial geomorphologist, Chris Lyle of Stillwater Sciences, the creek bank to the north of the building site is very stable and no further incision is anticipated to occur under current conditions. Additionally, it is highly unlikely the stitch-pier wall will come into contact with waters of Los Trancos Creek.

The proposed development includes a storm drain system throughout the building site with an outfall constructed with a coir mat to the north of the proposed residence to slow and purify the runoff prior to entering the Los Trancos Creek. Pursuant to a Hydrology Report prepared by Bohey Consulting in 2020 the hydromodification of the site will not negatively impact the capacity of Los Trancos Creek, and flood flows will not be impeded or redirected.

Lastly, the development includes a proposal to connect to an existing sewer system operated by West Bay Sanitation District along Alpine Road. The subject property cannot accommodate a

traditional septic system due to a 100-foot septic system setback from Los Trancos Creek. In order to provide a sewer connection to the proposed site, the applicant must obtain approvals from both San Mateo County LAFCO and Santa Clara County LAFCO for a Minor Sphere Amendment and Annexation to West Bay Sanitation District prior to building or grading permit issuance. Additionally, to provide the site with adequate fire emergency access, a Minor Sphere Amendment and Annexation to Woodside Fire Protection District is required.

Total grading quantities for the proposed development include 443 cubic yards of cut and 192 cubic yards of fill, with a maximum cut depth of 3.8 feet. The majority of the proposed grading is to establish a fire truck turn around and to establish the pier foundation footings beneath the proposed residence. No trees are proposed for removal.

There is a Conservation Easement on the property held by the Town of Portola Valley. This easement consists of a 25-foot-wide strip of land, measured from the centerline of Los Trancos Creek, running along the length of Creek (see enclosed easement map). The Easement states approval is required from the Town Council of the Town of Portola Valley if any of the following development takes place within the easement boundaries:

- a. Removal of vegetation other than poison oak from more than twenty (20) percent of the are within said conservation easement;
- b. Removal of trees with a circumference of over twelve (12) inches measured four (4) feet above the surface of the ground;
- c. Excavating or filling or any combination thereof totaling in excess of five (5) cubic yards, providing that such excavating or filling does not result in disturbance of the surface of the ground exceeding twenty (20) percent of the area within the easement;
- d. Dumping of refuse; and
- e. Erection of barbed wire fences and/or buildings

The proposed project, as submitted on September 17, 2020 does not exceed any of the thresholds cited above.

An encroachment permit is required from the Town of Portola Valley to connect utilities (gas, electric, water and sewer) located in the Alpine Road right-of-way, to the proposed building site. The proposed development requires a Streambed Alteration Agreement with the California Department of Fish and Game (CDFW), a 401 Water Quality Certification from the California Regional Water Quality Control Board (RWQCB), and a Nationwide Permit from the U.S. Army Corp of Engineers (USACE) due to the proposed outfall with coir mat slope protection within the Los Trancos Creek top-of-bank. All of the aforementioned approvals are required prior to the building and grading permit issuance from the County of Santa Clara.