

**DEPARTMENT OF TRANSPORTATION**

DISTRICT 4

OFFICE OF TRANSIT AND COMMUNITY PLANNING

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Governor's Office of Planning &amp; Research

**Feb 19 2021****STATE CLEARINGHOUSE**

February 19, 2021

SCH #: 2021010282

GTS #: 04-SCL-2020-00855

GTS ID: 20580

Co/Rt/Pm: SCL/9/10.64

Jeannie Hamilton, AICP, City Planner  
City of Monte Sereno  
18041 Los Gatos-Saratoga Road  
Monte Sereno, CA 95030

**Re: 18061 Saratoga-Los Gatos Road – Initial Study/ Mitigated Negative Declaration (IS/MND)**

Dear Jeannie Hamilton:

Thank you for including the California Department of Transportation (Caltrans) in the environmental review process for this project. We are committed to ensuring that impacts to the State's multimodal transportation system and to our natural environment are identified and mitigated to support a safe, sustainable, integrated and efficient transportation system. The following comments are based on our review of the January 2021 Draft IS/MND.

**Project Understanding**

The proposed project is to divide the approximately 25,444 square foot (s.f.) parcel into two residential parcels. Nine trees will be removed as part of the project. The project site is located directly adjacent to State Route (SR)-9.

**Hydraulics**

Any increased design discharge to the highway drainage facilities must be mitigated to pre-construction levels. The pre- and post-construction flow calculations shall be provided to substantiate the conclusion that the construction will not create or contribute runoff that would exceed the capacity of the state drainage system.

Please show the flow discharge directions for the proposed bubble up facilities. If the surface flow from the project site is intended to drain to any highway drainage facilities, please clearly show it on the plans.

Surface water from the proposed driveway directly flowing to the highway facilities shall be avoided. It is suggested that the driveway profile be adjusted to allow the water from the driveway to drain into the proposed detention basin.

### **Construction-Related Impacts**

Project work that requires movement of oversized or excessive load vehicles on state roadways may require a transportation permit that is issued by Caltrans. To apply, visit: <https://dot.ca.gov/programs/traffic-operations/transportation-permits>.

### **Lead Agency**

As the Lead Agency, the City of Monte Sereno is responsible for all project mitigation, including any needed improvements to the STN. The project's fair share contribution, financing, scheduling, implementation responsibilities and lead agency monitoring should be fully discussed for all proposed mitigation measures.

### **Encroachment Permit**

Please be advised that any permanent work or temporary traffic control that encroaches onto the ROW requires a Caltrans-issued encroachment permit. If any Caltrans facilities are impacted by the project, those facilities must meet American Disabilities Act (ADA) Standards after project completion. As part of the encroachment permit submittal process, you may be asked by the Office of Encroachment Permits to submit a completed encroachment permit application package, digital set of plans clearly delineating the State ROW, digital copy of signed, dated and stamped (include stamp expiration date) traffic control plans, this comment letter, your response to the comment letter, and where applicable, the following items: new or amended Maintenance Agreement (MA), approved Design Standard Decision Document (DSD), approved encroachment exception request, and/or airspace lease agreement. Your application package may be emailed to [D4Permits@dot.ca.gov](mailto:D4Permits@dot.ca.gov).

To download the permit application and to obtain more information on all required documentation, visit <https://dot.ca.gov/programs/traffic-operations/ep/applications>.

Jeannie Hamilton, AICP, City Planner  
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Thank you again for including Caltrans in the environmental review process. Should you have any questions regarding this letter, please contact Yunsheng Luo at Yunsheng.Luo@dot.ca.gov. Additionally, for future notifications and requests for review of new projects, please contact LDIGR-D4@dot.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Mark Leong". The signature is written in a cursive style with a long, sweeping underline.

MARK LEONG  
District Branch Chief  
Local Development - Intergovernmental Review

c: State Clearinghouse