

**DEPARTMENT OF TRANSPORTATION**

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**Governor's Office of Planning & Research**

**June 03 2022**

**STATE CLEARINGHOUSE**

June 3, 2022

Jessica Cleavenger, Senior Planner  
Community Development  
City of Agoura Hills  
30001 Ladyface Court  
Agoura Hills, CA 91301

RE: City of Agoura Hills General Plan Update  
SCH # 2021090588  
Vic. LA-101 Citywide  
GTS # LA-2021-03935-DSEIR

Dear Jessica Cleavenger:

Thank you for including the California Department of Transportation (Caltrans) in the environmental review process for the above referenced environmental document. The project is the adoption of the General Plan Update of the City of Agoura Hills, Housing Element, and related updates to the Community Conservation and Development, Community Safety, Infrastructure and Community Services, and Natural Resources Elements (the "General Plan Update" or "GPU") and adoption of land use and zoning regulations and the corresponding amendments to the Zoning Map to create and implement the Affordable Housing Overlay District ("AHO"). The Housing Element requires amending General Plan land use designations on some of the proposed Housing Element opportunity sites, which requires revisions to the Land Use & Community Form section of the Community Conservation and Development Element and Land Use Map, along with a re-zoning program and conforming Specific Plan Amendments. The Community Conservation and Development Element is also being amended to reflect the City's new Sphere of Influence (SOI), which includes additional areas beyond the City limits.

Agoura Hills' Regional Housing Needs Assessment (RHNA) allocation for the 2021-2029 planning period was forecast at 318 total units, distributed among the four income categories

- Very Low Income (0-50% of Area Median Income): 127 units
- Low Income (51 to 80 percent of AMI): 72 units
- Moderate Income (81 to 120 percent of AMI): 55 units
- Above Moderate Income (>120% of AMI): 64 units

If the project is required to prepare a Vehicle Miles Travelled (VMT) analysis per the City of Agoura Hills Transportation Assessment Guidelines (July 2020), Transportation

Demand Management measures (TDMs) identified in the Guidelines are included, as necessary, in the project to reduce the VMT generated by the project to below the significance thresholds based on the VMT assigned to each TDM in the Guidelines and the City's VMT model. The thresholds include 16.8 VMT/Cap for residential uses, and 18.7 VMT/Cap for employment. Net change is considered the VMT associated with total trips based on the SCAG Travel Demand Model consistent with the City's Guidelines.

Caltrans concurs that a set of transportation demand management (TDM) strategies are available to reduce the Project VMT to below the significance threshold. These strategies are contained within the City of Agoura Hills Transportation Assessment Guidelines, which provide seven parent strategies: (1) Parking, (2) Transit, (3) Communication & Information, (4) Commuting, (5) Shared Mobility, (6) Bicycle Infrastructure, and (7) Neighborhood Enhancement. For additional TDM options as consideration, please refer to the Federal Highway Administration's *Integrating Demand Management into the Transportation Planning Process: A Desk Reference* (Chapter 8). This reference is available online at:

<http://www.ops.fhwa.dot.gov/publications/fhwahop12035/fhwahop12035.pdf>

You can also refer to the 2010 *Quantifying Greenhouse Gas Mitigation Measures* report by the California Air Pollution Control Officers Association (CAPCOA), which is available online at:

<http://www.capcoa.org/wp-content/uploads/2010/11/CAPCOA-Quantification-Report-9-14-Final.pdf>

For projects that may impact the State facilities, the City may reference to the published VMT-focused Transportation Impact Study Guide (TISG), dated May 20, 2020 and the Caltrans Interim Land Development and Intergovernmental Review (LD-IGR) Safety Review Practitioners Guidance, prepared in On December 18, 2020. You can review these resources at the following links:

<https://dot.ca.gov/-/media/dot-media/programs/transportation-planning/documents/sb-743/2020-05-20-approved-vmt-focused-tisg-a11y.pdf>

<https://dot.ca.gov/-/media/dot-media/programs/transportation-planning/documents/sb-743/2020-12-22-updated-interim-ldigr-safety-review-guidance-a11y.pdf>

Caltrans recommends the Lead Agency to include a policy to prepare a post-development VMT analysis (actual data collection) for monitoring validation purpose and for future VMT thresholds within the City. Additional mitigation measure should be implemented when the post-development VMT analysis discloses any traffic significant impact.

Jessica Cleavenger

June 3, 2022

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At this time, Caltrans concurs that the General Plan Update would result in less than significant impacts related to transportation with conformance to the City's Transportation Assessment Guidelines. The GPU would contribute to significant and unavoidable regional transportation impacts when considered in conjunction with projected regional growth.

If you have any questions, please feel free to contact Mr. Alan Lin the project coordinator at (213) 269-1124 and refer to GTS # LA-2021-03935-DSEIR.

Sincerely,

A handwritten signature in black ink that reads "Miya Edmonson". The signature is written in a cursive, flowing style.

MIYA EDMONSON  
LDR/CEQA Branch Chief

email: State Clearinghouse