

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Siskiyou
311 Fourth Street, Room 201
Yreka, CA 96097

From: (Public Agency): City of Mt Shasta
305 North Mount Shasta Boulevard
Mt Shasta, CA 96067
(Address)

Project Title: Visitors Bureau Renovation

Project Applicant: City of Mt. Shasta

Project Location - Specific:
300 Pine Street

Project Location - City: Mt Shasta Project Location - County: Siskiyou

Description of Nature, Purpose and Beneficiaries of Project:
Renovate existing landscaping, install irrigation system, install minor elements.
Renovate parking lot, add minor elements, and renovate Visitors Bureau building

Name of Public Agency Approving Project: City of Mt Shasta

Name of Person or Agency Carrying Out Project: City of Mt Shasta

- Exempt Status: (check one):
[] Ministerial (Sec. 21080(b)(1); 15268);
[] Declared Emergency (Sec. 21080(b)(3); 15269(a));
[] Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: 15301, 15302, 15304
[] Statutory Exemptions. State code number:

Reasons why project is exempt:
The project consists of restoration or rehabilitation of the existing Visitors Bureau building that do not result in an expansion, the replacement of existing landscaping including the installation of a water efficient irrigation system, and parking lot renovations that meet exemption criteria. Grading will not occur in wetlands or waterways.

Lead Agency
Contact Person: Muriel Terrell Area Code/Telephone/Extension: 530-926-7523

- If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: [Handwritten Signature] Date: 12/22/21 Title: City Manager

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

CEQA Compliance Certification

GRANTEE: City of Mt Shasta

Project Name: Visitors Bureau Renovation

Project Address: 300 Pine Street, Mt Shasta, CA 96067

Is CEQA complete? Yes No Is completing CEQA a PROJECT SCOPE item? Yes No

What document was filed, or is expected to be filed for this project’s CEQA analysis:

Date complete/expected to be completed

Notice of Exemption (attach recorded copy if filed)

December 23, 2021

Notice of Determination (attach recorded copy if filed)

Other:


If CEQA is complete, and a Notice of Exemption or Notice of Determination was not filed, attach a letter from the Lead Agency explaining why, certifying the project has complied with CEQA and noting the date that the project was approved by the Lead Agency.

Lead Agency Contact Information
Agency Name: City of Mt. Shasta
Contact Person: Muriel Terrell, Finance Director
Mailing Address: 305 North Mt Shasta Blvd, Mt Shasta, CA 96067
Phone: () 530-926-7523
Email: mterrell@mtshastaca.gov

Certification:

I hereby certify that the above referenced Lead Agency has complied or will comply with the California Environmental Quality Act (CEQA) and that the project is described in adequate and sufficient detail to allow the project’s construction or acquisition.

I further certify that the CEQA analysis for this project encompasses all aspects of the work to be completed with grant funds.

AUTHORIZED REPRESENTATIVE Signature 	Date 12/22/2021
Print Name and Title Todd Juhasz, City Manager	

FOR OGALS USE ONLY

CEQA Document	Date Received	PO Initials
<input type="checkbox"/> NOE <input type="checkbox"/> NOD		



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

Application Packet Checklist


GRANTEES must complete the checklist below and submit it with the APPLICATION PACKET.
An APPLICATION PACKET is not complete unless all items on the checklist are submitted.
Each PROJECT requires its own APPLICATION PACKET.

Check if included	Check if not applicable	Application Item	Procedural Guide Page #	Check when signed by AUTHORIZED REPRESENTATIVE	Application Packet Page #
<input checked="" type="checkbox"/>		Application Packet Checklist Digital file name: checklist.pdf	Pg. 11		Pg. _____
<input checked="" type="checkbox"/>		Application Digital file name: application.pdf	Pg. 12	<input checked="" type="checkbox"/>	Pg. _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Development Project Scope/Cost Estimate, <i>or</i> Digital file name: devscope.pdf	Pg. 19	<input checked="" type="checkbox"/>	Pg. _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Acquisition Requirements Digital file names: acqscope.pdf & acqdocs.pdf	Pg. 14	<input type="checkbox"/>	Pg. _____
<input checked="" type="checkbox"/>		Funding Sources Form Digital file name: fundingsources.pdf	Pg. 20	<input checked="" type="checkbox"/>	Pg. _____
<input checked="" type="checkbox"/>		Per Capita Match Calculator Digital file name: match.pdf	Pg. 13	<input type="checkbox"/>	Pg. _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CEQA Compliance Certification Digital file name: ceqa.pdf	Pg. 21	<input type="checkbox"/>	Pg. _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Land Tenure documentation Digital file names: ownership.pdf or nonownership.pdf	Pg. 21		Pg. _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sub-Leases or Agreements Digital file name: otheragreements.pdf	Pg. 24		Pg. _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Site Plan Digital file name: siteplan.pdf	Pg. 24		Pg. _____
	<input type="checkbox"/>	GHG Emissions Reduction Worksheet (at completion) Digital file name: emissions.pdf	Pg. 24		Pg. _____
<input checked="" type="checkbox"/>		Photos Digital file name: photos.pdf	Pg. 24		Pg. _____



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

Per Capita Project Application Form

PROJECT NAME <small>Visitors Bureau Renovation</small>	REQUESTED GRANT AMOUNT \$ 85,452.00	
PROJECT SITE NAME and PHYSICAL ADDRESS where PROJECT is located including zip code (substitute latitude and longitude where no street address is available) 300 Pine Street 41.3121-122.3145	MATCH AMOUNT (if project is not serving a severely disadvantaged community) \$ 0	
	LAND TENURE (<input checked="" type="checkbox"/> all that apply) <input checked="" type="checkbox"/> Owned in fee simple by GRANTEE <input type="checkbox"/> Available (or will be available) under a () year lease or easement	
NEAREST CROSS STREET <small>Lake Street</small>		
Project Type (Check one) Acquisition <input type="checkbox"/> Development <input checked="" type="checkbox"/>		
COUNTY OF PROJECT LOCATION <small>Siskiyou</small>		
GRANTEE NAME AND MAILING ADDRESS <small>City of Mt. Shasta 305 N. Mt. Shasta Blvd, CA 96067</small>		
AUTHORIZED REPRESENTATIVE AS SHOWN IN RESOLUTION		
Name (typed or printed) and Title	Email address	Phone
Todd Juhasz, City Manager tjuhasz@mtshastaca.gov 530-926-7519		
GRANT CONTACT-For administration of grant (if different from AUTHORIZED REPRESENTATIVE)		
Name (typed or printed) and Title	Email address	Phone
Muriel Terrell, Finance Director, mterrell@mtshastaca.gov 530-926-7523		
GRANT SCOPE: I represent and warrant that this APPLICATION PACKET describes the intended use of the requested GRANT to complete the items listed in the attached Development PROJECT Scope/Cost Estimate Form or acquisition documentation. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this APPLICATION PACKET, including required attachments, is accurate.		
Signature of AUTHORIZED REPRESENTATIVE as shown in Resolution		Date
		11/23/2021
Print Name:		11-23-21
Title:	Todd Juhasz City Manager	



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

Development Project Scope/Cost Estimate Form

GRANTEE: City of Mt. Shasta	PROJECT Name: Visitors Bureau Renovation
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Development project scope (Describe the project in 30 words or less):
Revovate existing landscaping, install irrigation system , install minor elements. Renovate parking lot, add minor elements, renovate VB building

Project Scope Items - all that apply:

Install new	Renovate existing	Replace existing	Recreation Element
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pool, aquatic center, splash pad
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trails or walking paths
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Landscaping or irrigation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Group picnic, outdoor classrooms, other gathering spaces
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Play equipment, outdoor fitness equipment
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sports fields, sports courts, court lighting
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community center, gym, other indoor facilities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Restroom, concession stand
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: Parking lot
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Minor elements which support one or more of the recreation elements checked above: benches, lighting, parking, signage, etc.

PRE-CONSTRUCTION (costs incurred prior to ground-breaking, such as design, permits, bid packages, CEQA); up to 25% of total PROJECT cost.	\$21,250.00
Construction	\$64,202.00
Total PROJECT cost	\$85,452.00
Subtract GRANTEE match if not in severely disadvantaged community (20% of total PROJECT cost, see page 13)	Less match -\$ 0.00
Total GRANT amount requested	\$85,452.00

The GRANTEE understands that all elements listed on this form must be complete and open to the public before the final grant payment will be made.

	11/23/2021
AUTHORIZED REPRESENTATIVE Signature	Date
Todd Juhasz, City Manager	11/23/21
Print Name and Title	



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

Funding Sources Form

GRANTEE: City of Mt. Shasta PROJECT Name: Visitors Bureau Renovation

PROJECTS funded by the program are not complete until the PROJECT SCOPE is complete, and the PROJECT is open to the public. PROJECTS will:

- Be entirely funded by the GRANT, or
• Require funds in excess of the GRANT.

If the PROJECT requires funds in excess of the GRANT, the SCOPE of the PROJECT may be either the SCOPE of the larger project, or a subset of the larger project.

For example, if the PROJECT is \$100,000 towards construction of a \$500,000 park, the SCOPE can be the \$500,000 park, or a \$100,000 element of the park, such as a playground, that can be complete and open to the public.

- [X] The PROJECT will be entirely funded by the GRANT, or
[] The PROJECT requires funds in excess of the GRANT:
[] The SCOPE is the same as the scope of the larger project, or
[] The SCOPE is a subset of a larger project, the scope of that larger project is:

Larger project cost: \$ Anticipated completion date:

List all funds that will be used. Submit revised Funding Sources form should funding sources be added or modified.

Table with 3 columns: Funding Source, Date Committed, Amount. Row 1: Per Capita/State of California, July 1, 2018, \$85452.00.

I represent and warrant that I have full authority to execute this Funding Sources Form on behalf of the GRANTEE. I declare under penalty of perjury, under the laws of the State of California, that this status report, and any accompanying documents, for the above-mentioned GRANT is true and correct to the best of my knowledge.

[Handwritten Signature]

11/23/2021

AUTHORIZED REPRESENTATIVE Signature

Date

Todd Juhasz, City Manager 11/23/21

Print Name and Title

California State Parks Per Capita Match Calculator

Project ID: 106333
Coordinates: 41.3121, -122.3145
Date: 11/18/2021

This is the Per Capita Match Report for the site you have selected. Please review to ensure that the pin lies within the boundaries of an existing or proposed park, and submit to OGALS with your Project Application.

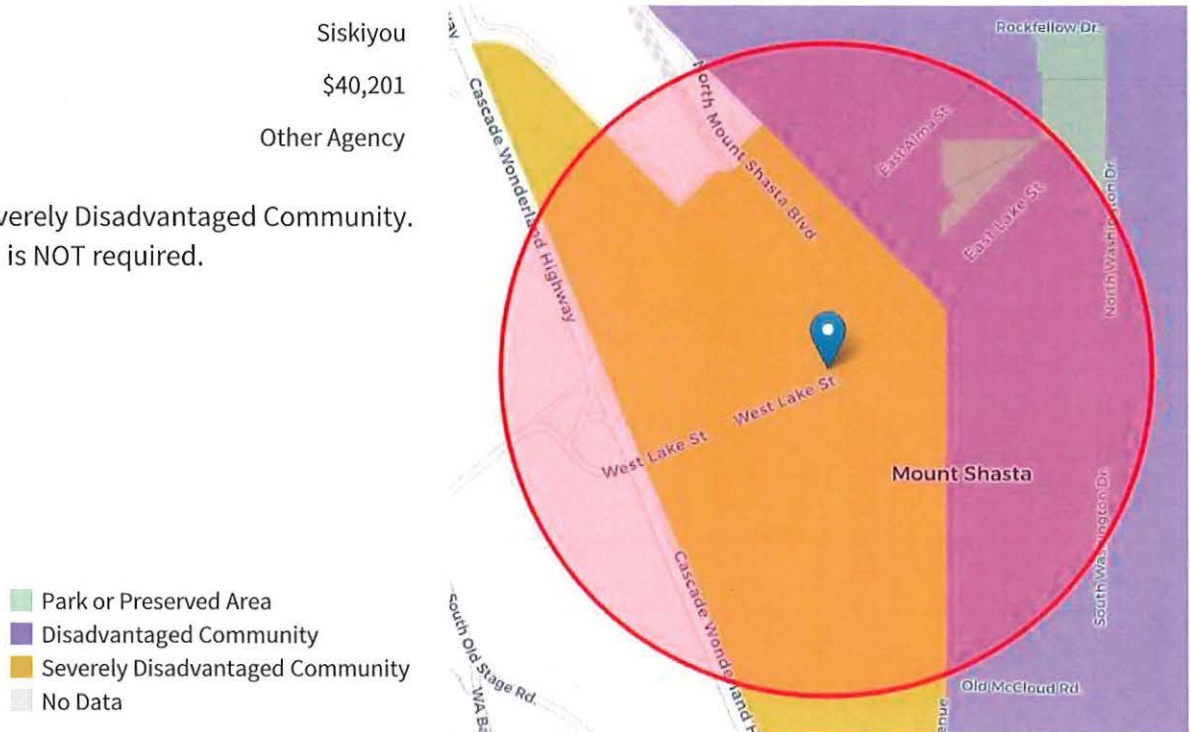
300 Pine Street

PROJECT AREA STATISTICS

County	Siskiyou
Median Household Income	\$40,201
Agency Type	Other Agency

The project serves a Severely Disadvantaged Community.
Match is NOT required.

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported.

Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on the methods page.

Demographics—American Community Survey (ACS) 5-year estimates 2014-2018; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

Parks—California Protected Areas Database 2020a CFF adjusted (6/2020) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are defined further in the 2015 SCORP (pg. 4).

Users can send updated information on parks to SCORP@parks.ca.gov

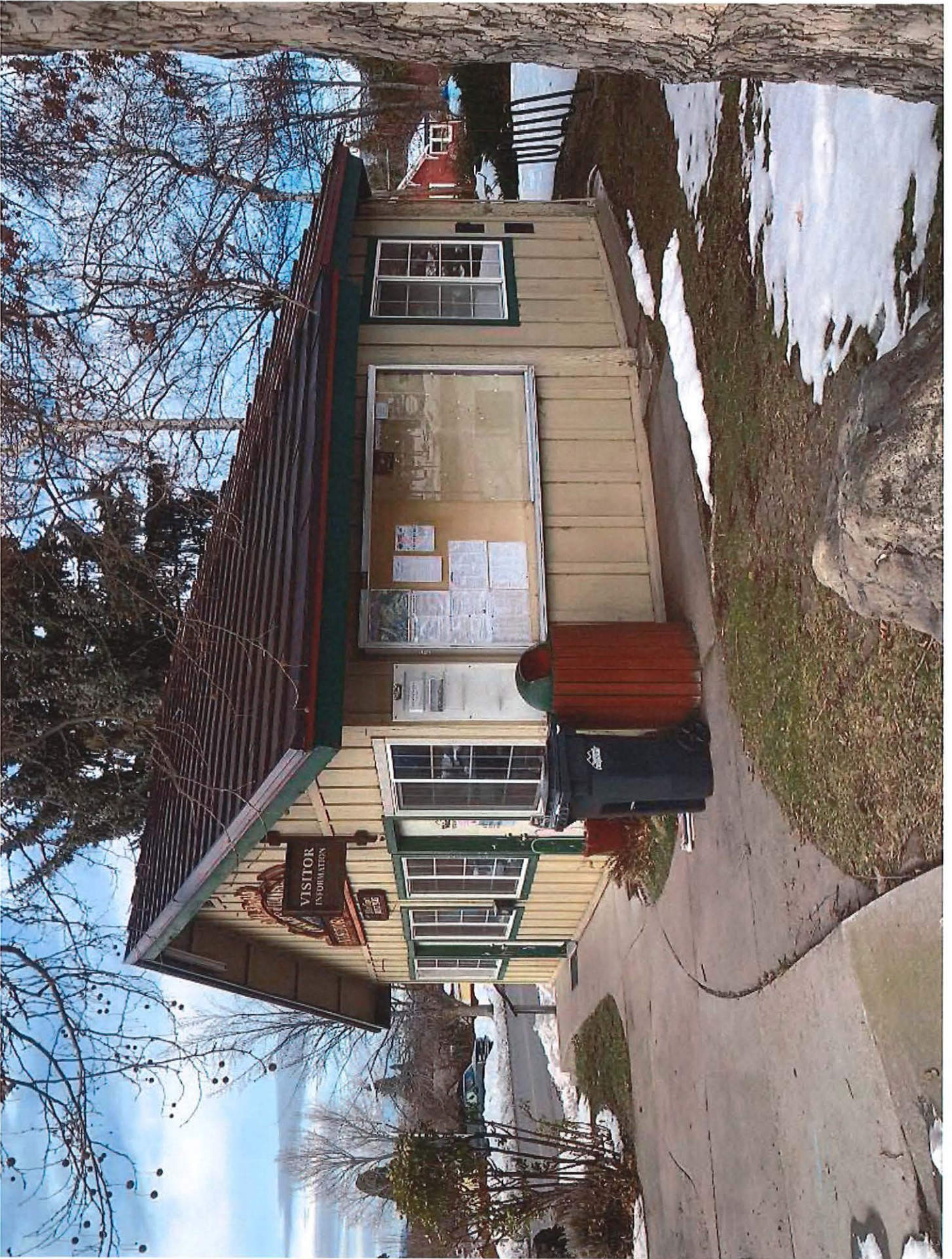


SCORP Community FactFinder is a service of the California Department of Parks and Recreation
www.parks.ca.gov

SCORP Community FactFinder created by GreenInfo Network www.greeninfo.org
in consultation with CA Dept. of Parks and Rec







Native Grounds Nursery & Landscape Inc.

1172 S Mount Shasta Blvd
 Mount Shasta, CA 96067 US
 (530)926-0555
 info@nativegrounds.org



Estimate

ADDRESS
 Kaila Burns
 Mt. Shasta Chamber of Commerce
 300 Pine St.
 Mt. Shasta, CA 96067

SHIP TO
 Kaila Burns
 Mt. Shasta Chamber of Commerce
 300 Pine St.
 Mt. Shasta, CA 96067

ESTIMATE 1026
 DATE 11/23/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/23/2021	Labor	Excavation of shrubs in north and southwest areas of property Quantity includes 2 laborers and excavator operator for 1 day	24	55.00	1,320.00
11/23/2021	Labor	Debris haul and disposal	1	380.00	380.00
11/23/2021	Materials	Excavator	8	37.50	300.00T
11/23/2021	Labor	Grading and Site Layout Quantity includes 2 laborers and skid steer operator for 1 day	24	55.00	1,320.00
11/23/2021	Materials	Soil for Fill	40	25.00	1,000.00T
11/23/2021	Labor	Skid Steer	8	37.50	300.00
11/23/2021	Labor	Excavation and layout for ~240 linear feet of decomposed granite pathways Quantity includes 3 laborers for 4 days	72	55.00	3,960.00
11/23/2021	Materials	Road Base for Pathway (cubic yards)	10	35.00	350.00T
11/23/2021	Materials	Decomposed Granite for Pathway (cubic yards)	10	50.00	500.00T
11/23/2021	Materials	Irrigation Supplies: Controller, valves, filters, reducers, valves boxes, PVC pipe and fittings, poly tubing and fittings, emitters, landscape staples, landscape wire	1	1,300.00	1,300.00T
11/23/2021	Labor	Irrigation trenching and installation Quantity includes 2 laborers for 2 days	32	55.00	1,760.00
11/23/2021	Materials	Plant Material	1	6,000.00	6,000.00T
11/23/2021	Materials	\$1,000 In-kind donation of plant materials from Native Grounds	1	-1,000.00	-1,000.00T
11/23/2021	Labor	Labor for plant installation Quantity includes 2 laborers for 3 days	48	55.00	2,640.00
11/23/2021	Materials	Soil Conditioner	3	65.00	195.00T
11/23/2021	Materials	Organic Plant Fertilizer	3	60.00	180.00T

11/23/2021	Materials	Mini Mulch for ground cover	10	45.00	450.00T
11/23/2021	Labor	Labor for installing mulch ground cover	8	55.00	440.00

				SUBTOTAL	21,395.00
				TAX	695.63

				TOTAL	\$22,090.63

Accepted By

Accepted Date