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Summary Form for Electronic Document Submittal

Form F

Lead agencies may include 15 hardcopies of this document when submitting electronic copies of Environmental Impact Reports, Negative Declarations, Mitigated Negative Declarations, or Notices of Preparation to the State Clearinghouse (SCH). The SCH also accepts other summaries, such as EIR Executive Summaries prepared pursuant to CEQA Guidelines Section 15123. Please include one copy of the Notice of Completion Form (NOC) with your submission and attach the summary to each electronic copy of the document.

SCH #: _____

Project Title: 3300 El Camino Real Office Building

Lead Agency: City of Palo Alto

Contact Name: Garrett Sauls

Email: Garrett.Sauls@CityofPaloAlto.org Phone Number: (650) 329-2471

Project Location: Palo Alto, Santa Clara County
City *County*

Project Description (Proposed actions, location, and/or consequences).

The project proposes to redevelop the site at 3300 El Camino Real with an approximately 52,872 square-foot, two-story, office building. The office building would include 50,355 sf of office space across both the first and second floors as well as an approximately 2,517 sf traffic mitigating amenity space, likely to be a café or fitness area that serves to reduce off-site trips for employees by allowing them to receive services on-site. The second story would also include a rooftop terrace with landscaped areas, walkways, gathering areas, and canopies. The project would provide 170 total parking spaces via a surface parking lot and one level of underground parking.

Identify the project's significant or potentially significant effects and briefly describe any proposed mitigation measures that would reduce or avoid that effect.

Biological Resources Impact: Project would remove existing trees, potentially impacting nesting migratory birds. Mitigation: Preconstruction nesting bird surveys if tree removal is within the nesting season.
Cultural Resources Impact: Project excavation/grading activities could disturb buried archaeological resources. Mitigation: Qualified archaeologist and Native American monitor shall be present during project earth-moving activities. If cultural resources are discovered, construction in the vicinity shall halt and the proper authorities shall be notified.
Geology Impact: Project earth-moving activities could disturb buried paleontological resources. Mitigation: If a paleontological resource is discovered, construction shall halt and the City's Planning Direction shall be notified.
Hazardous Materials Impact: Project construction could expose workers and the environment to contaminated groundwater, soils, and soil vapor. Mitigation: Site Management and Health and Safety Plans shall be prepared, reviewed by the DTSC, and implemented. Prior to excavation, additional soil profiling shall be performed on-site. Existing wells shall be properly removed from the site.
Transportation Impact: The project would exceed the VMT per employee significance threshold. Mitigation: The project shall implement a Transportation Demand Management Plan to reduce peak-hour trips by 30 percent. Transportation Impact 2: On-street parking would limit sight distance of the proposed driveway to less than 300 feet. Mitigation: The project shall provide at least 15 feet of red curb west of the proposed driveway on El Camino Real

If applicable, describe any of the project's areas of controversy known to the Lead Agency, including issues raised by agencies and the public.

None

Provide a list of the responsible or trustee agencies for the project.

Department of Toxic Substances Control
CalTrans - District 4