



# 2024 CEQA Transmittal Memorandum

County of Santa Barbara - Clerk of the Board of Supervisors

105 E. Anapamu St. Room 407 • Santa Barbara • CA • 93101

(805) 568-2240

Complete this form when filing a Notice of Determination (Negative Declaration, Mitigated Negative Declaration, Environmental Impact Report) or Notice of Exemption.

A scanned copy of the Department of Fish and Wildlife Receipt, Transmittal Memorandum and the CEQA filing including the date/time of posting will be emailed to the Lead Agency and Project Applicant. If you would like a return copy, please submit an extra copy along with a pre-addressed, stamped envelope.

Contact Person		Phone	
Lead Agency		Lead Agency Email	
Project Title			
Project Applicant	Email	Phone	
Project Applicant Address	City	State	Zip

**DOCUMENT BEING FILED:**

- Notice of Determination - Environmental Impact Report (EIR) .....
    - 2024 Filing Fee .....\$4,051.25
    - Previously Paid (**must attach receipt**) ..... \$0.00
    - No Effect Determination (**must be attached**)..... \$0.00
- Environmental Filing Fees will be collected **only** for projects that are approved. The Applicant must attest to the following:
- This project has been approved. Date of Approval: [Click or tap to enter a date.](#)

- Notice of Determination - Negative Declaration (ND) or Mitigated Negative Declaration (MND).....
    - 2024 Filing Fee ..... \$2,916.75
    - Previously Paid (**must attach receipt**) ..... \$0.00
    - No Effect Determination (**must be attached**)..... \$0.00
- Environmental Filing Fees will be collected **only** for projects that are approved. The Applicant must attest to the following:
- This project has been approved. Date of Approval: [Click or tap to enter a date.](#)

Notice of Exemption.....\$0.00

County Administrative Handling Fee (**required for all filings, effective 7/19/18**) .....\$50.00

TOTAL: \_\_\_\_\_

**PAYMENT METHOD: ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING**

- Cash
- Credit  
In person only
- Check # \_\_\_\_\_
- Journal Entry # \_\_\_\_\_  
In FIN send to 'COB CEQA' in CEO Dept

# Notice of Exemption

# Appendix E

**To:** Office of Planning and Research  
 P.O. Box 3044, Room 113  
 Sacramento, CA 95812-3044  
 County Clerk  
 County of: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**From:** (Public Agency): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (Address)

Project Title: \_\_\_\_\_

Project Applicant: \_\_\_\_\_

Project Location - Specific:

Project Location - City: \_\_\_\_\_ Project Location - County: \_\_\_\_\_

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: \_\_\_\_\_

Name of Person or Agency Carrying Out Project: \_\_\_\_\_

**Exempt Status: (check one):**


- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: \_\_\_\_\_
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

Lead Agency  
 Contact Person: \_\_\_\_\_ Area Code/Telephone/Extension: \_\_\_\_\_

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?    Yes    No

Signature:     Date: \_\_\_\_\_    Title: \_\_\_\_\_  
 ■ Signed by Lead Agency    Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_