

# Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: Los Angeles

**From:** (Public Agency): Judicial Council of California  
2860 Gateway Oaks Dr, Suite 400  
Sacramento, CA 95833

(Address)

Project Title: Burbank Courthouse Conference Room Project

Project Applicant: Judicial Council of California

Project Location - Specific:

300 E Olive, Burbank CA 91502

Project Location - City: Burbank Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

Demolish, Design and Install interior finishes to convert the existing courtroom into a conference room along with the installation of floor boxes for electrical and data outlets; infrastructure for the access control card reader access. Project will make the space more functional for Court staff.

Name of Public Agency Approving Project: Judicial Council of California

Name of Person or Agency Carrying Out Project: Judicial Council of California

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 1, CCR 15301
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The project consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use.

Lead Agency

Contact Person: Janell Ramirez Area Code/Telephone/Extension: (909) 515-3579

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Janell Ramirez Digitally signed by Janell Ramirez  
Date: 2024.05.31 10:38:27 -07'00' Date: 5/31/24 Title: Senior Analyst

▪ Signed by Lead Agency      Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_